

**PICT MODEL SCHOOL**

**Survey no. 6, Mahalunge - Balewadi, Pune - 411045**

**Minutes of the First Executive Committee of Parent Teacher Association (EPTA)  
Meeting 2023-2024**

**Date: Wednesday, 3<sup>rd</sup> May 2023, Time: 10:00 am to 11:10 am Venue: Board Room**

**Members Present:**

Mrs. Abira Mishra	Chairperson
Mr. Kapil Jadhav	Parent Representative-Sr. Kg
Ms. Sakshi Argal	Parent Representative-Grade 1
Ms. Sneha Mathkari	Parent Representative-Grade 2
Mr. Ramesh Hagawane	Parent Representative-Grade 3
Ms. Kalyani Balashankar	Parent Representative-Grade 4
Mr. Laxman Pandurang Gore	Parent Representative-Grade 5
Ms. Sonali A. Chitnis	Parent Representative-Grade 6
Ms. Triveni Jhaveri	Parent Representative-Grade 7
Ms. Piyali Mandal	Parent Representative-Grade 8
Mr. Amit Kumar Gupta	Parent Representative-Grade 10
Ms. Rajeshree Mudaliar	Teacher Representative-Nursery
Ms. Lalita Honap	Teacher Representative-Jr. Kg.
Ms. Monika Saha	Teacher Representative-Sr. Kg.
Ms. Keya Pramanik	Teacher Representative-Grade 1
Ms. Mrunal Indulkar	Teacher Representative-Grade 2
Ms. Juhi Arora	Teacher Representative-Grade 3
Ms. Barnita Nag	Teacher Representative-Grade 4
Ms. Mansi Mehta	Teacher Representative-Grade 5
Ms. Reena Singh	Teacher Representative-Grade 6
Ms. Malvika Iyer	Teacher Representative-Grade 7
Ms. Riya Saha	Teacher Representative-Grade 8
Ms. Shital Shendge	Teacher Representative-Grade 9
Ms. Jolly Chaudhari	Teacher Representative-Grade 10
Ms. Kavita Kitkule	Teacher Representative-Grade 12

**Members Absent:**

Ms. Mrigyanka Mudgal	Parent Representative- Nursery
Ms. Devanshi Gulati	Parent Representative- Jr. Kg.
Mr. Saurabh Srivastava	Parent Representative-Grade 9
Ms. Aarti Santosh Shinde	Parent Representative-Grade 12

**Welcoming Members:**

Mrs. Abira Mishra, Principal and Chairperson, extended a warm welcome to all the members of the Executive Committee of the PTA of PICT Model School for the academic year 2023-24. The Chairperson noted the attendance and marked the requisite quorum. Leave of absence was granted to members who were not present with prior intimation. The agenda was circulated along with the Notice of the Meeting to all the members.

**Agenda:**

- Welcome Address
- Introduction of the members of the Executive Committee.

- Reading the Maharashtra Educational Institutions (Regulation of Fee) Act, 2011 and the Rules made thereunder.
- Constitution of the Executive Committee.
- Adoption of Bye Laws of the PTA of PICT Model School.
- Major academic and co-curricular achievements of 2023-24
- Vote of thanks.

#### **Introduction of the members of the Executive Committee:**

The Chairperson commenced the meeting by requesting all the Parent Representatives and Teacher Representatives to introduce themselves. She also mentioned that this year the preprimary wing was also being represented as under NEP, the preprimary segment would now be integrated with the K12 segment.

**Reading the Maharashtra Educational Institutions (Regulation of Fee) Act, 2011 and the amendments** made thereunder with respect to the formation, rules and responsibilities of the EPTA. The Chairperson read out the Act and the rules thereunder.

#### **Process of formation of EPTA:**

On 3<sup>rd</sup> April, Monday, an email was sent to parent partners informing them about the initiation of the formation of EPTA. On 5<sup>th</sup> April, Wednesday, consent forms to be a part to the school EPTA were sent to the parent partners, to be returned by 10<sup>th</sup> April, Monday.

Sr.No.	Grade	Total strength as on 5 <sup>th</sup> April	Received Consent	Yes	No	Yes %
1	Nursery	72	19	17	2	23.6
2	Junior Kg	72	20	19	1	26.4
3	Senior Kg	72	16	14	2	19.4
4	Grade 1	90	11	10	1	11.1
5	Grade 2	120	21	20	1	16.6
6	Grade 3	120	23	20	3	16.6
7	Grade 4	119	22	19	3	16
8	Grade 5	117	43	22	21	18.8
9	Grade 6	123	43	17	26	13.8
10	Grade 7	119	28	08	20	6.7
11	Grade 8	118	58	04	54	3.4
12	Grade 9	115	71	06	65	5.2
13	Grade 10	109	94	05	89	4.6
14	Grade 12	18	1	1	0	5.6

On the 15<sup>th</sup> April, Saturday, the Parent Representatives of the School Managing Committee, Mrs. Suja Nair and Mr. Abhijeet Khinvasara came to the campus and took out the consent forms from sealed boxes, on camera. After that, calls were placed to inform the parent representatives that their names had been picked up and their consent was sought. The final list of EPTA parent members is as follows:

Ms. Mrigyanika Mudgal	Nursery
Ms. Devanshi Gulati	Jr. Kg.
Mr. Kapil Jadhav	Sr. Kg.
Ms. Sakshi Argal	Grade 1
Ms. Sneha Mathkari	Grade 2
Mr. Ramesh Hagawane	Grade 3
Ms. Kalyani Balashankar	Grade 4
Mr. Laxman Pandurang Gore	Grade 5
Ms. Sonali A. Chitnis	Grade 6
Ms. Triveni Jhaveri	Grade 7
Ms. Piyali Mandal	Grade 8
Mr. Saurabh Srivastava	Grade 9
Mr. Amit Kumar Gupta	Grade 10
Ms. Aarti Santosh Shinde	Grade 12

The Chairperson mentioned that the Parent Representative of Grade 11 will be nominated following a similar process in July, since Grade 11 will still be open to admissions and all parents would get a fair chance to participate in the process.

#### **Constitution of the Executive Committee:**

Mrs. Abira Mishra informed the meeting that the Executive Committee will be headed by the 'Principal' who is the ex-officio Chairperson of the EPTA. She then called the parents to nominate the Vice - Chairperson and two Joint Secretaries from among the Parent Representatives.

Ms. Jolly Chaudhari, Teacher Representative of Grade 10, was proposed as the EPTA Secretary and unanimously agreed upon by a show of hands.

Mr. Ramesh Hagawane, Parent Representative of Grade 3, was proposed for the position of the Vice Chairperson and unanimously agreed upon by a show of hands.

Ms. Kalyani Balashankar, Parent Representative Grade 4, and Mr. Laxman Pandurang Gore, Parent Representative Grade 5, were proposed for the position of the two Joint Secretaries, and this was unanimously agreed upon by a show of hands.

#### **Adoption of Bye-laws of the PTA of PICT Model School:**

With a unanimous show of hands, the adoption of Bye-laws of the PTA, that was read out by the Chairperson Ms. Abira Mishra, was confirmed.

#### **Status Report on Academic and Administrative Operations of 2022-23: Some major achievements**

The Chairperson then presented some of the major achievements of the last academic years to the parents.

#### **Learnometer results:**

XSEED Learnometer is a computer-based benchmark assessment test for English, Science and Math that assesses Conceptual Understanding, Applied Thinking, English Grammar & Comprehension at international standards. The Chairperson shared the exceptional results of our learners with the parent partners.

### **Total number of test takers across Grades 1 to 7 - 92% of the total strength**

<b>Overall Score of the school</b>	-	<b>96%</b>
Average English Score	-	96%
Average Mathematics Score	-	96%
Average Science Score	-	97%

### **Skill wise score of the school:**

Average Understanding Score	-	97%
Average Solving Score	-	96%
Average Communicating Score	-	95%

### **Science Model Making Competition- IISER:**

The Chairperson mentioned that it was a proud moment for PICT that Rugved Deshpande's Automated irrigation system model was shortlisted among several entries in the model making competition, and he presented his model at IISER on 28<sup>th</sup> February 2023, National Science Day 2023, at a mega event.

### **Bhagwad Geeta Chanting Competition- Chinmaya Mission:**

The Chairperson discussed how the learners were trained by the educators in school for the Geeta chanting competition held by Chinmaya Mission. Five of our learners made it to the final and PICT Model School won the maximum awards.

### **Homi Bhabha Bal Vaidnyanik Competition:**

Anagha Subramaniam, Grade X Emerald was awarded the Gold Medal in the Homi Bhabha Bal Vaidnyanik Competition. Her Research project on the applications of IoT in Healthcare - First step to Artificial Pancreas was very well received and she was able to defend the thesis quite well. A total of 55000+ students from Grade 6 & 9 participated in the competition that was conducted in 4 stages - Theory, Practical, Action Research and Interview. The Chairperson stated that this was a stupendous achievement, and all the members applauded the efforts of the educators and Anagha.

### **Some Major Achievements in Sports of 2022-23-**

The Chairperson presented to the members some of the major achievements in sports in the last academic year:

#### **Subroto Cup:**

Our U-14 team of footballers won the district level Subroto Cup tournament and put up a wonderful show at the state level also.

#### **Zilla Parishad tournaments:**

8 Learners were selected for district level in individual events along with the badminton team. Badminton, Chess, Swimming, Table tennis, Basketball & Modern Pentathlon teams were selected for the zonal level.

#### **CBSE:**

U-14 Boys Team came 1st at cluster level, south zone in table tennis and qualified for the National Level.

### **SFA (Sports for All):**

The school won the SFA Championship with the highest medal tally, with a total of 32 medals. The school scored a grand total of 212 points, courtesy of 12 gold medals, 21 silver and 20 bronze.

Jainam Singhavi who won a gold medal for football and Rajlakshmi Chavan who won a gold medal for athletics were proclaimed as the championship's Golden Boy and Golden Girl respectively and were rewarded with a trophy and INR 25,000 each and the school was also awarded for its exceptional performance.

### **Viva - Inter School 5-A-Side Football Competition 2022:**

PICT Model School team also won the 14th VIBGYOR Viva - Inter School 5-A-Side Football Competition 2022, held on 10<sup>th</sup>, 11<sup>th</sup> and 12<sup>th</sup> November 2022. The Under 14 Football Team played five matches and won every match, and thus emerged as the winner among 26 participating schools.

### **EVENTS:**

#### **The Chairperson took the parents through the major events of the last academic year:**

##### Events of the First term:

- Grandparents' Day
- World Yoga Day
- Independence Day celebration
- Teachers' Day

##### Events of the Second term:

- Children's Day:
- Christmas Celebration:
- Good Luck Party: Grade X
- Republic Day
- Strokes and Splashes:
- Performance Day:

### **Outstation trips:**

The Chairperson mentioned that during the last academic session, our learners from different grades went for their outstation and overnight trips from the 19<sup>th</sup> of January to 24<sup>th</sup> of January. Learners were accompanied by their educators on all these trips. In order to ensure that there is no break in the learning process, we had online teaching and enrichment sessions on MS Teams for the grades which were not on trip on any given day.

The details for various grades are as follows:

Grades	Dates	Venue
Nestling	30th January, 2023	School Auditorium
Grades 1 and 2	31st January, 2023	INOX Nat Geo Films.
Grades 3 and 4	23rd January, 2023	Suresh Nayak Space Park
Grade 5	19 <sup>th</sup> to 20 <sup>th</sup> January, 2023	Monteria Village Resorts
Grade 6	22 <sup>nd</sup> to 23 <sup>rd</sup> January, 2023	Monteria Village Resorts
Grade 7	23 <sup>rd</sup> to 24 <sup>th</sup> January, 2023	Monteria Village Resorts
Grades 8, 9 and 11	19 <sup>th</sup> January to 23 <sup>rd</sup> January, 2023	Jodhpur and Jaisalmer
Grade 10	22 <sup>nd</sup> December, 2022	Panchgani

### **Continuous Professional Development:**

Ms. Abira emphasised that at PICT, we continue to upgrade our faculty with the Professional Development programmes. Our Director Principal, Dr. Pampa Chaudhuri has been conducting workshops and sessions for educators across grades and departments, related to Art of Questioning, Active Learning Strategies and Effective Assessment. Educators have also been attending webinars and online training sessions conducting by CBSE and XSEED. She mentioned that we will continue with the trainings throughout the year, so that our educators are in sync with the transformations and transitions in the field of education.

### **New Associations to look forward to:**

#### **Educational Initiatives:**

Ms. Abira announced that PICT Model School has collaborated with Educational Initiatives [Ei], an EdTech company that leverages cutting-edge research and technology-based solutions to revolutionize how children engaged in the K-12 education space learn. Ei has taken huge strides towards ensuring that “Children everywhere are learning with Understanding”. They have partnered with CBSE in bringing in exam reforms and designing the essential concepts to leverage competency based education. Our collaboration with Ei for Grades 8 to 10 is indeed a huge stride towards achieving academic excellence.

CBSE is undergoing a major transition with regards to the teaching and assessment processes. They will be bringing forth numerous changes in order to implement NEP. In such a dynamic situation, associating with an organization which has expertise and involvement in such a transition will be beneficial to the learners at PICT.

#### **Champions Academy:**

The Chairperson then informed that to provide our learners of Grades 11 and 12 with the facility of enrichment courses NEET, CLAT, CUET, CA and JEE within the secured environment of the school campus, our Society has made provisions for Champions Academy to run the courses at PICT Model School.

She introduced Champions Academy as a premier institute committed to providing unparalleled teaching and is known for producing consistently excellent results in various competitive exams and hence this arrangement will surely benefit the learners.

**The Chairperson noted that the agenda items were covered and welcomed other points for discussion.**

**Ms. Sneha Mathkari, Parent representative of Grade 2,** had a concern with regards to the transport facility. Parents wanted to know why the school does not allow the learner to board the bus while returning in case he has missed it in the morning. The Chairperson clarified that this was done in the interest of the safety of the learner. The parent partners should send us a mail in case they have any concern in this regard.

Parent Representatives also raised a query about the absence of Annual Function and put forth the suggestion to have more cultural activities in school. The Chairperson reiterated that at PICT, we believe that every child should get a fair chance to perform which will not be feasible during an annual day. However, learners will get various opportunities to perform on stage and various cultural activities are being conducted throughout the year.

**Ms. Kalyani Balashankar, Parent representative of Grade 4,** appreciated the Transport system at PICT and thanked all the lady attendants and drivers who relentlessly help the learners with a constant smile on their faces. She also appreciated the prompt

response from the school authorities to any concern raised. The other parent partners also agreed to the same and expressed their appreciation.

**Ms. Sonali Chitnis, Parent representative of Grade 6, and Ms. Kalyani Balashankar, Parent representative of Grade 4** expressed their appreciation for the cafeteria menu which is made and set in such a way that all the essential nutrients are provided to the learners. **Ms. Sonali** mentioned that learners sometimes fuss about some food, but they should eat a variety of vegetables. Ms. Kalyani said that the learners look forward to the sweet being served every week.

Ms. Abira mentioned that all educators and the leadership team have the same meals and that helps us keep a check on the quality of food. She also mentioned that the menu was designed by nutritionists from Jupiter Hospital, and the school strives to keep a balanced and healthy diet as its priority.

**Ms. Piyali Mandal, Parent representative of Grade 8,** had a query about the assessments which are being conducted by Educational Initiatives (Ei). The Chairperson mentioned that a mail had been sent to the parents that the assessment papers of Ei will be sent home for the mindful perusal by parents. She also explained that these assessments will be in alignment with the CBSE pattern.

**Ms. Triveni Jhaveri, Parent representative of Grade 7** applauded the teachers, especially the educators of Grade 10. She mentioned that the educators were available even at midnight on MS Teams, for the learners who were appearing for the Board Exams. She said that her elder son was in Grade 10 and the educators were always at the examination center on the day of the exam and were genuinely concerned about the learners. Other parent partners also applauded the efforts of all the teachers.

#### **Vote of Thanks:**

There being no other business, the meeting ended with the Chairperson thanking the members warmly for their participation and presence in the meeting. She wished everyone a happy summer break and a wonderful year of collaboration ahead. With this, she ended the 1<sup>st</sup> meeting of EPTA for the academic year 2023-24.

Date: 3<sup>rd</sup> May 2023

Place: Pune